



FINANCIAL AUDIT POLICY

The Institution conducts internal and external financial audits regularly since its inception. The College has meticulously conducted both independent external audit (statutory audit) as well as internal audit. The timelines for the same are stringently adhered to and executed with the necessary due diligence. Audit is done by an external auditor appointed by the management on monthly basis; internal audit is executed by in house team regularly.

External Audit

The external auditors appointed by the Management conduct the external audit in accordance with generally accepted auditing standards prescribed by the Institute of Chartered Accountants of India.

They conduct the audit procedures to obtain reasonable assurance about

- a) Whether the financial statements are free from material misstatement and give a true and fair view of the state of affairs at the year end.
- b) The external auditors also review the status of procedural and transactional compliance in all financial transactions of the college.

They shall vouch

- Whether expenditure has been incurred in accordance with the framed guidelines, as per established procedures/system.
- Whether strong internal control/checks are in place for monitoring of expenditures.
- Whether applicable statutory requirement have been complied.
- Whether proper records have been maintained and documents have been kept in the secured form.
- Whether all discrepancies/suggestions made in the previous audit report has been complied.

Internal Audit

The College has established in-house Internal Audit Department. Internal audit streamline all transactions and check the compliance level across the hierarchy. Internal audit is more focused on authenticity of financial transactions and monitoring of tax and other regulatory compliances.

Object of Internal audit is to ensure effectiveness of internal controls and risk management processes to enhance governance and achieve organizational objectives

Internal controls are implemented to safe guard the asset of the college, ensure compliances and to facilitate to achieve organizational goals.

To check effectiveness of the internal controls, Internal Audit is planned such that to cover every aspect at least once in a month or once in every week.

They shall vouch

- Whether expenditure has been incurred in accordance with the framed guidelines, as per established procedures/system
- Whether due diligence has been exercised in procurement of goods and services
- Whether expenditures have been incurred within the delegation of financial power defined by the college from time to time
- Whether fund has been utilized within the budgetary provisions and for the purpose for which they were meant
- Whether applicable statutory requirement have been complied with

There is a follow up procedure of reviewing and updating to ensure that the same Audit objections, if any are not repeated. Shri Sakthikailassh Women's College reserves the right to modify the above policy as deemed fit by it from time to time.